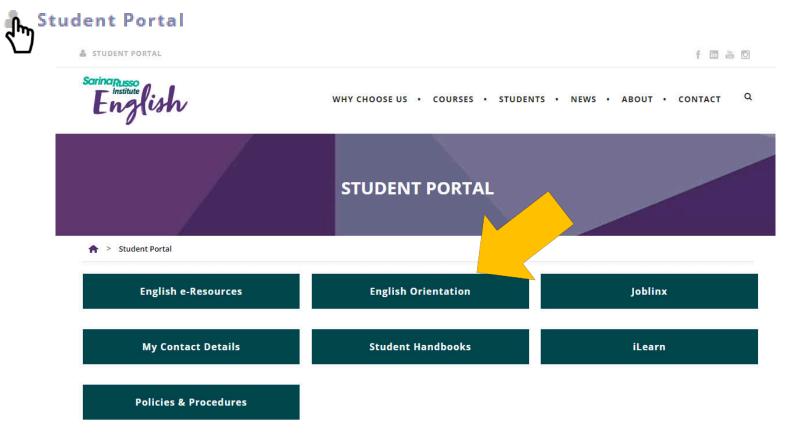
# Sarina Russo Institute (I.A.)

ORIENTATION

#### Orientation



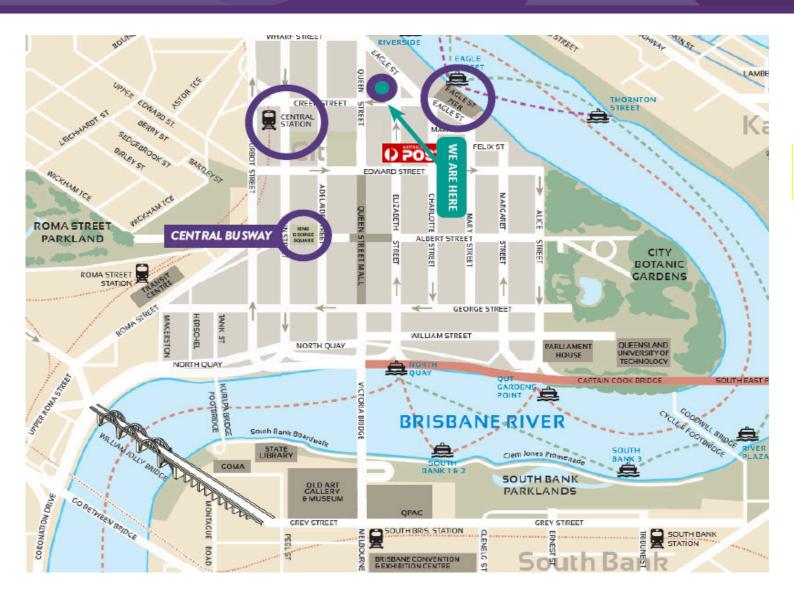
#### Open the Student Portal Click on English Orientation





#### **Brisbane CBD**







#### Brisbane and surrounding areas







click for Google Map

#### **Brisbane Transport**



- English students are NOT eligible for concession tickets on public transport
- Purchase ADULT tickets (BLUE go card)
- Use a GO card to travel on all forms of transport in Brisbane: cheaper than paper tickets
- 'Off peak' is cheaper 8.30am-3.30pm and after
   7pm (M-F) plus weekends and public holidays
- Use your GO card 8 times in a week then travel for half price!







#### Brisbane Transport





- Other transport options include:
- Nightlink bus services: weekends
- CityCycle, Scooters
- FREE services CityHopper Ferry,
   Spring Hill Loop and City Loop buses







click on images for more information

#### Accommodation



#### **Options for students:**

- 1. Homestay with an Australian family
- 2. Specialist student accommodation
  - Student One, Uniresort, Urbanest, Unilodge
- Privately rented accommodation (house or apartment)
  - There are laws for renting in Queensland to protect you – always rent legally! See the RTA link below.











srienglish.edu.au



Courses at SRI

## Levels and Courses



#### Each level = 10 weeks

Level	Course/s		
Advanced / Mastery	IELTS Preparation (flexible number of weeks)		
Mastery	BEEP - Bridging English Entry Program		
Advanced	Unipath 2 Intensive General English		
Upper-Intermediate	Unipath 1 Intensive General English		
Intermediate	Unipath 1 Intensive General English		
Pre-Intermediate	Intensive General English		
Elementary	Intensive General English		



## Intensive General English

- Learn how English works in a variety of contexts
- Cover all skills: grammar, reading, writing, speaking, listening, vocabulary
- Timetable: 8.30am 1.00pm
   Monday to Friday



## Unipath English 1 & 2 (UPE 1&2)

- Practice all academic skills including grammar, reading, writing, vocabulary and listening
- Your 25 hour per week course consists of:
  - 20 contact hours (in class) per week
  - 5 hours per week of **self-study** using online and grammar resources
- Timetable: 8.30am 1.00pm
   Monday to Friday





# Bridging Entry English Program (RFFP)

- Focus on the academic skills of reading, writing, listening & speaking
- For students entering Masters programs
- 20 hours face to face + 5 hours **self-study** 
  - Self-study: grammar homework and reading preparation
- Timetable: 8.30am 1.00pm
   Monday to Friday



## **IELTS** Preparation

- Our highest-level English course
- Focus on preparation for an IELTS test for university entry or visa purposes
- Extensive test preparation and weekly mock tests
- 20 hours face to face
- Timetable: 8.30am 1.00pm
   Monday to Friday

## English Timetable



## Our face-to-face classes are scheduled for 20 hours per week plus option classes

8.30-10.30am	11.00am-1.00pm	1.00	1.10-2.00pm
Class session 1	Class session 2	Lunch	Free electives/ support classes*

<sup>\*</sup> See schedule for additional FREE classes

### Free elective/ support classes



- Improve your language & communication skills
- Learn skills to enhance your job prospects resume preparation, hospitality short courses, practice for job interviews
- Practice English for everyday life: work, travel & social
- Prepare for assessment tasks
- Complete your homework & ask questions

Have fun, improve your confidence, make new friends!

#### Course progress and assessment



- All English courses use a continuous assessment model, with assessment weekly
- You will receive a % score for each skill
- We record the results and then average over the
   10 weeks of each level
- You should complete all class work, tests and homework to maintain satisfactory course progress



#### Course progress and assessment



## We recommend you attend every class and complete all class work and tests to improve faster

- You can check your progress with your teacher or Academic Coordinator, and request an Academic Report at any time
- We will check your progress at week 5 and 10 of the course

If you are having trouble progressing, we will offer you an Intervention Strategy, which may include:

- Changing your level, class or course
- Recommending extra study or practice, attending free classes
- Repeat of the course (5 or 10 weeks)



#### Classes and assessment



#### Intensive General English

Requirements to pass the course:

- 1. Attend 80% or more of classes
- 2. Complete assessments weekly
- 60% average in each skill = grade C on your certificate



#### Classes and assessment



#### Unipath English 1 & 2

Requirements to pass the course:

- 1. Attend 80% or more of classes
- 2. Complete assessments each weekly
  - 60% average in each of the skills Reading, Writing, Listening and Speaking.
- 3. Complete 80% of Self-Study tasks as set by your teacher



#### Classes and assessment



#### **Bridging Entry English Program**

Requirements to pass the course:

- 1. Attend 80% or more of classes
- 2. Complete a range of formative and summative assessments throughout the course.
  - 60% average (summative) in each of the skills Reading, Writing, Listening and Speaking.
- Complete 100% Self-Study and Formative tasks to a satisfactory level





srienglish.edu.au



Institute and visa information

#### Visa requirements



#### All students should understand their visa conditions

#### **Student** visa conditions include:

- Maintain a course of study (with CoE's)
- Maintain satisfactory attendance (above 80%)
- Maintain satisfactory course progress
- Work: up to 48 hours per fortnight (in study periods)
- Provide your current address to your school
- Have health cover (OSHC) for your visa period



#### Visa requirements



- Other visas (Working Holiday, Student Dependent, Tourist): make sure you are aware of your visa conditions regarding Study and Work allowances
- <u>ALL VISAS</u>: Make sure you know how long you can remain in Australia (your visa end date)



#### Code of Conduct



## UNACCEPTABLE CONDUCT INCLUDES:

- Harassment of staff or other students
- Threatening behavior
- Sexual harassment
- Bullying of staff or other students
- Cheating or stealing
- Bringing OR being under the influence of alcohol or drugs at school
- Generally disruptive or inappropriate classroom behaviour including excessive mobile phone use



Misconduct may result in written warnings, suspension or cancellation of enrolment

**Policies & Procedures** 

#### Attendance



#### To get the best out of your study, you should attend every lesson.

- if you arrive late to class, or return late from breaks, you may be marked absent
- if you are sick for more than 2 days, see a doctor and email your medical certificate to <a href="mailto:english@sri.edu.au">english@sri.edu.au</a>
  - Please note you are NOT marked present if you have a medical certificate – these are kept on your student record
  - If you will be away for a week or more due to illness or injury,
     contact us immediately, as we may need to SUSPEND your course





#### Attendance Record



Your teacher will record your attendance each day and your total course attendance will be monitored throughout the course.

- below 80%: risk being reported to Dept of Home Affairs and having your enrolment and visa cancelled
- All students on an academic pathway must complete each course or level with 80% minimum attendance otherwise you will NOT pass the course and progress to your next course

#### Course completion and Certificates



- Certificates are issued the week AFTER you finish your course
- ALL students, regardless of visa type, must have 80%+ attendance to receive a Certificate of Completion. Medical evidence may be considered when issuing certificates
- Students with **under 80%** attendance will receive a <u>Certificate of Partial Completion</u>
- If you complete more than one English course, all your certificates will be issued together after your final course
- Students progressing to another course or University will require a final grade of C to pass

For more information on certificates and exit grades, see your Student Handbook



#### Complaints and appeals



# If you have a problem or complaint, we are here to assist!

- 1. Always speak to your teacher first IF UNHAPPY
- 2. Email English@sri.edu.au
  IF UNHAPPY
- 3. Email CEO at English@sri.edu.au IF UNHAPPY
- 4. Contact Overseas Student Ombudsman

www.oso.gov.au

For more information, see the Complaints & Appeals section of your Student Handbook on the website



#### Complaints and appeals



- External appeals (International Students)
  - Overseas Student Ombudsman
  - www.oso.gov.au

Click to watch video



#### Contacting us



#### Email: English@sri.edu.au

#### Include:

- Your full name
- Student ID
- Your question or request (appointment, document, problem)
- Check your email for a reply



#### Student Support Services





#### Available to all students on Level 2

- Library (ID cards, printing, quiet study space)
- Student Counsellor
- The Learning Centre



#### Campus services





**Student Services** 



The Learning Centre



**Joblinx** 



Library



Computer Access & Study Spaces



**Student Lounge** 



**Prayer Room** 



Counselling

#### Academic Support





Meet our Academic Co-ordinator to:

- Talk about challenges relating to class
- Discuss your study goals/progress/pathway
- Discuss attendance issues
- Advice for health services and any other problems

Email english@sri.edu.au for an appointment

#### Student facilities





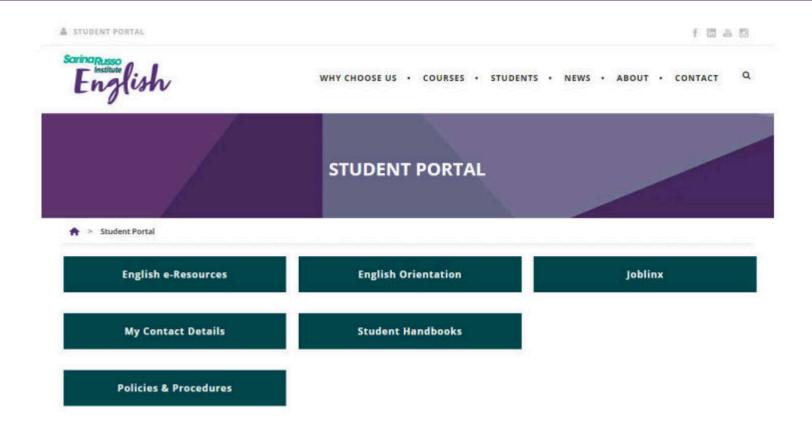
- Student Lounge (level 1)
- Library and counsellor (level 2)
- Kitchen and eating areas (level 1 & 7)
- Vending machines (level 1)
- English noticeboard (level 7)
- Prayer room (level 5)





#### The Student Portal





- Go to <u>srienglish.edu.au</u> (works best in Google Chrome)
- Click

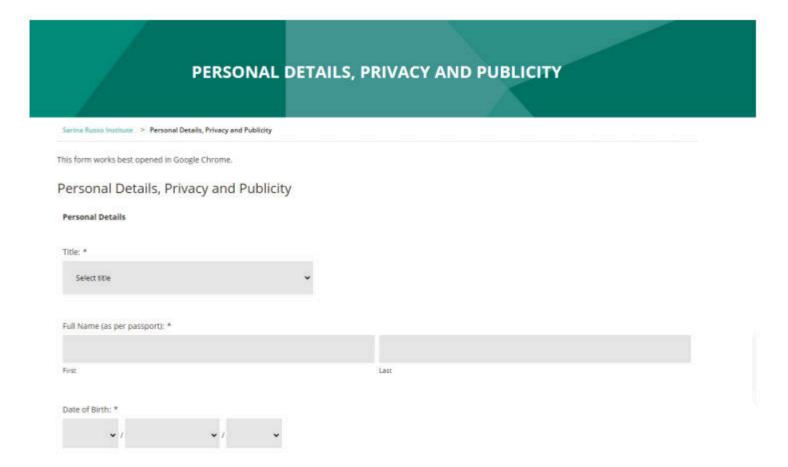


#### Updating your personal details





**My Contact Details** 



#### Your Student Handbook





Students > New Students > Orientation and Student Handbook

#### Student Handbooks

#### ORIENTATION AND STUDENT HANDBOOK

#### APPLY NOW

Campus Life

Extracurricular Activities

New Students

Student Information

Orientation and Student Handbook

How to Apply

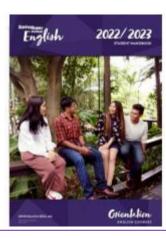
Entry Requirements

Fees and Dates

At Sarina Russo Institute English we want you to be well informed about the services and facilities available. For this reason it is important that you complete your orientation by reading through the student handbook below.

In addition to the Student Handbook, you also have access to the self-paced English Orientation material through the Student Portal.

If you have any questions following the completion of your orientation, please feel free to ask your teacher or academic coordinator.



#### Your Student ID



- Print in the computer labs and library
  - see the library for details

• Discounts: movies, tourist attractions

## Please carry your ID every day



## Friends, fun and learning

























srienglish.edu.au



Health and safety

## Safety in our buildings



- 349 Queen Street is open 7.30am-9.30pm Mon-Fri
- Some floors are open on weekends (including computer labs)
- Stairs are located at FRONT and REAR of the building.
- TOILETS are located in the front stairwells, disabled toilets are located on levels 1, 3, 4, 5
- Emergency Evacuation signs nearest exits
  - Follow staff directions during an evacuation







## Emergency services in Australia







# LEARN your ADDRESS and TELEPHONE

number!

#### Personal Safety





#### The Law and legal help



# Please be aware that laws in Australia may be different from your own country. Breaking the law in Australia may put your visa at risk.



Take particular care with:

- Driving: make sure you have a VALID license to drive in Australia.
   See Queensland Dept of Transport: <a href="http://www.tmr.qld.gov.au/Licensing/Getting-a-licence">http://www.tmr.qld.gov.au/Licensing/Getting-a-licence</a>
- Observe the road rules, especially regarding speed and drink driving; penalties are strict, especially during holidays
- Alcohol and drug laws
- Laws for minors (under 18 years) e.g. gambling, drinking

If you require legal assistance, you can contact your country's consulate <a href="https://protocol.dfat.gov.au/Public/ConsulatesInAustralia/4">https://protocol.dfat.gov.au/Public/ConsulatesInAustralia/4</a>

OR Legal Aid Queensland 1300 651 188

#### Your Health



- If you are sick:
  - See a GP (General Practitioner)
  - or call the National Home Doctor Ph:13 SICK (137425) for a Dr to visit you.



 or contact Doctors on Demand for an online appointment <u>www.doctorsondemand.com.au</u> or go to the App Store.





- ONLY go to a hospital for accidents or serious illness
- Pharmacies (chemists):
  - great place to ask for health advice and to buy medicines
  - carry your medication prescription in English
- First Aid is available at school





#### Smoking



- Look for ashtrays or designated smoking areas
- If you smoke in a smoke-free area you can be fined on the spot (\$250 or more)
- Cannot smoke within 5 metres of a bus stop or anywhere on a train platform or ferry stop
- No smoking in the Queen Street Mall
- Smoking laws are strict throughout Australia and new laws have recently been introduced in Queensland
  - Check here <a href="https://www.qld.gov.au/health/staying-healthy/atods/smoking/laws/index.html">https://www.qld.gov.au/health/staying-healthy/atods/smoking/laws/index.html</a>

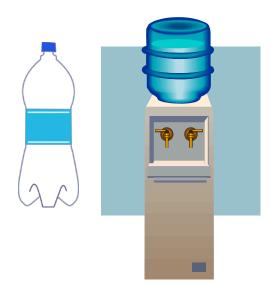
#### Staying healthy in summer





#### Protect yourself in five ways from skin cancer

Drink plenty of water during hot weather



Water coolers are in kitchens and throughout the building

#### Staying safe at the beach



Click to watch video

Always swim between the red and yellow flags



一定要在紅黃旗之間游泳。

保持在红黄旗之间的区域游泳。

常に赤と黄色の旗の間で泳ぐ

항상 붉은색과 노란색의 깃발 사이에서만 수영하십시오

हमेशा लाल और पीले झंडों के बीच तैरें

Sentiasa berenang antara bendera merah dan kuning.

قم بالسباحة دائماً بين الأعلام الحمراء والصفراء

Traditional Chinese • Simplified Chinese • Korean • Japanese • Hindi • Malay • Arabic







#### Taking care of your mental health



- Your mental health is just as important as your physical health!
- Moving to a new country is stressful. It's not unusual for international students to feel anxious about study, work-life balance or personal issues
- <u>TALK to someone</u> a friend, your teacher, your doctor and remember we have counsellors







To see our Counsellor Lu LIU visit the office or email:

studentcounsellor@jcub.edu.au



srienglish.edu.au



Working in Australia

#### Before you start working



#### Check your visa!

- Student visa
  - From 30 June 2023, the number of hours a Student visa holder will be allowed to work will be capped at 48 hours per fortnight
  - You must continue to balance your study and work commitments even though there is flexibility in the number of hours you can work
- This means you MUST:
  - > Maintain course enrolment
  - > Ensure satisfactory course attendance
  - > Ensure satisfactory course progress
- Working holiday visa: unlimited hours
- Tourist/visitor visa: no work allowed

For more information visit:

https://immi.homeaffairs.gov.au/visas/working-in-australia



#### Getting started



#### Visit the Joblinx office

- Assistance with your resume
- Register with Joblinx email: <u>info@joblinx.com.au</u>



- Open an Australian BANK ACCOUNT
- Apply for TAX FILE NUMBER





#### Work Skills



FREE courses available to assist you to gain skills to

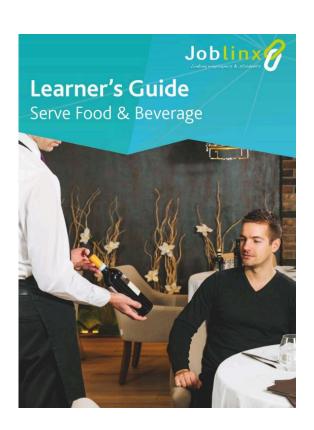
help you gain employment



#### **COURSE HIGHLIGHTS**

- · Professional coffee making techniques
- · Hands-on experience and practice
- · Guidance from experienced trainers
- · Certificate of Participation upon completion

English students need to have a minimum Intermediate level to apply



#### Protecting you at work



International students have the same rights in the workplace as Australian citizens.

The Fair Work Ombudsman can help with:

- Questions about your pay
- Work hours
- Workplace bullying







#### Protecting you at work







#### Need more information?



 Community Telephone Directory in your Student Handbook

Brisbane Info Centre – Queen St Mall

Student Services (ground floor)



## Contact Us



www.srienglish.edu.au

Admissions@sri.edu.au

English@sri.edu.au

Sarina Russo Institute
349 Queen Street, Brisbane
QLD 4000 Australia



Sarina Russo Institute

#### See you tomorrow!



# Please review your orientation and student handbook anytime! These are available to you anytime online

Go to srienglish.edu.au



**English Orientation** 

Student Handbooks



